



Natural Resources Conservation Service
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Transmitted via Email

June 23, 2008

MINNESOTA BULLETIN NO. 300-8-14

SUBJECT: LTP – TSP – 2008 CONTRIBUTION AGREEMENT TEMPLATE FOR USE WITH
PARTNER SOIL AND WATER CONSERVATION DISTRICTS (SWCDS)

Purpose. To distribute the 2008 Contribution Agreement Template.

Expiration Date. September 30, 2008.

Attached is the 2008 version of the Contribution Agreement Template that will be used with Districts for EQIP activities.

- Agreements will be effective for twelve months from the date of the last signature on the agreement (District or STC). Only those work activities which will be fully completed within 12 months should be entered into the 2008 Contribution Agreement. Any work activities not completed within 12 months will not be eligible to receive funding under the agreement and partially completed work may not be eligible for reimbursement.

Districts must report all completed deliverable work products (when appropriate) into the Performance Results System (PRS) reporting system located on the following web site:
<http://ias.sc.egov.usda.gov/PRSHOME/>

Specific work duties for each practice component (Design, Installation and Check-out) are described in the practice “Statement of Work” which can be viewed in Section IV of the Minnesota e-FOTG.

Districts will determine total value of conservation practice design, installation and checkout by using the 2008 TSP Technical Service Payment Rates found at the following web site:
<http://techreg.sc.egov.usda.gov/NTE/TSPNTE2/index.asp>. Consult Minnesota Bulletin 300-8-13 for additional information on TSP Payment Rates.

Funding to provide the same service to the same producer cannot be in both a contribution agreement and an EQIP contract. This includes the facility assessment portion of a CNMP (Practice 100 in the EQIP docket); TA funds for nutrient or pest management in FY 2003 or 2004 EQIP contracts; pest management in FY 2005 or newer EQIP contracts; and nutrient management in FY 2005 or newer contracts if the producer is receiving the higher intensity levels of FA funding associated with the use of a TSP.

Questions on the information in this bulletin can be directed to Jeff St. Ores, Water Quality Specialist or Laurie Otte, Management Services Specialist. The original 2008 Contribution



Agreements signed by the District will be routed through the ASTC (FO) for fund sufficiency, to Laurie Otte for review and final signature by the State Conservationist.

/s/

WILLIAM HUNT
State Conservationist

Attachment

DIST: ASTC (FO)

FO

ENG

ARC

APS

Tim Koehler, ASTC, St. Paul, MN

Charles Montgomery, SAO, St. Paul, MN

John Brach, SCE, St. Paul, MN.

Paul Flynn, SRC, St. Paul, MN

Laurie Otte, MSS, St. Paul, MN

Jeff St. Ores, St. Paul, MN

Rich Giles, Steve Lutes, Jeff King, Regional Nutrient/Pest Management Specialists