

United States Department of Agriculture



Natural Resources Conservation Service
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August 5, 2008

MINNESOTA BULLETIN NO. 250-8-18

SUBJECT: FNM-MEETINGS-Minnesota Association of Resource Conservation and Development Councils Summer Meeting

Purpose. To provide authorization information for attendance at the Minnesota Association of Resource Conservation and Development Councils (MARC&D) Conference and Summer Meeting.

Expiration Date. September 30, 2008.

The summer meeting of the MARC&D Councils will be held on August 27 and 28, 2008. This year's conference will provide an opportunity to learn about renewable energy efforts and watershed planning projects.

The following employees are authorized to attend on government time and expense with their supervisor's concurrence:

- State Conservationist, all Assistant State Conservationists, and State Public Affairs Specialist.
- RC&D Coordinators and Administrative Assistants.
- District Conservationists and staff working with RC&D Councils.
- Other NRCS Field and Area Staff recommended by the ASTC (FO) and approved by the State Conservationist.

Registrations should be sent directly to Prairie Country RC&D, this year's host, as indicated on the registration form. Meals on the registration are an integral part of the meeting and should be deducted from your travel expense if paid through registration. Prairie Country RC&D will provide an invoice of NRCS employees attending so no individual registration payment is needed. Travel authorizations will be prepared by the new GovTrip process.

A block of rooms has been reserved at the Holiday Inn, 2100 East Hwy 12, Willmar, MN. **Please call the hotel by August 20, 2008** to make your room reservations at (320) 235-6060 and tell them you are attending the MARC&D Summer meeting. A room rate of \$70 plus tax has been established for this conference.

/s/

WILLIAM HUNT
State Conservationist

Attachment

http://www.mn.nrcs.usda.gov/partnerships/marcd/nrc&d_conference.htm

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