



Natural Resources Conservation Service
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*Helping People
Help the Land*

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December 14, 2006

MINNESOTA BULLETIN NO. 360-7-7

SUBJECT: PER – SAFETY AND HEALTH – Fire and Safety Inspection Report

Purpose: To request a Fire and Safety Inspection Report from every office by January 30, 2007.

Expiration date: January 30, 2007

ACTION DUE BY JANUARY 30, 2007

In accordance with 360 General Manual Part 420 – Safety and Health Management Program, Subpart G, Part 420.62, a Fire and Safety Inspection Report (SCS-PER-503) is to be completed annually. Prepare the report and send the original by January 30, 2007, to the attention of Cutrina Moreland, first copy to the area office, second copy to the field and third copy to the inspection file.

Please note the office manager/supervisor is responsible for correcting any unsafe conditions (see item 7 of the SCS-PER-503). If you note unsafe condition(s), in item 7 explain how you are going to correct the unsafe condition(s).

/s/William Hunt

WILLIAM HUNT
State Conservationist

DIST: AO