

**Worksheet 1**  
for Canceled or Terminated Conservation Program Contracts

Participant: \_\_\_\_\_ County \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Contract Number: \_\_\_\_\_ EQIP WHIP (circle one)  
 Total FA obligation to this contract: \_\_\_\_\_  
 Total TA obligation to this contract: \_\_\_\_\_  
 List any FA practices completed and funds expended:

Requesting concurrence to: (choose one column and check all that apply)

**Cancel as**

- Request by participant (attached)
- Concurred by the DC
- Justification to Cancel
  - Natural disaster
  - In the public interest
  - Documented hardship

**Terminate as**

- Non-compliant with contract provisions
- Loss of control with out successor
- Participant or land is ineligible
- Fraud, scheme, or device

**Requesting waiver of cost-share refund and/or cost recovery - Check all that apply**

- Failure to perform the remaining practices on the contract will not impair the effectiveness of those performed
  - The performed practices will provide benefits consistent with the program's goals
  - The performed practices will be operated and maintained by the participant for the service life of the practice.
  - The participant has made a good faith effort to comply. Quantify the effort on the scale
 

1	2	3	4	5
No effort	(.25)	(.50)	(.75)	100% effort
  - Hardship beyond the participant's control has prevented compliance with the contract. Quantify the hardship
 

1	2	3	4	5
No known hardship	(.25)	(.50)	(.75)	significant hardship
  - NRCS employee error (explain)
  - NRCS inattention/negligence (explain)
- Status reviews completed?                      Adequate technical assistance provided?

**Comments and Recommendation for refund or recovery:**

\_\_\_\_\_  
Designated Conservationist

\_\_\_\_\_  
ASTC(FO)

Concurrence:  
 \_\_\_\_\_  
 State Conservationist