

United States Department of Agriculture



Natural Resources Conservation Service
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Transmitted Via Email

June 10, 2004

MINNESOTA BULLETIN NO: 360-4-25

SUBJECT: PER - EMPLOYEE DEVELOPMENT – FOREST WINDBREAK TECHNOLOGY

Purpose. To provide information to Forest Windbreak Technology Workshop participants.

Expiration Date. September 30, 2004.

The Forest Windbreak Technology Workshop will be held in Willmar, MN on July 19-23, 2004. The workshop will consist of a mix of classroom and field work; the classroom portion of the course will be held in the Community Outreach Room at Ridgewater College, 2101 15th Ave NW, Willmar, MN.

Course registration will be at 12:00 noon on Monday, July 19th. The course will start promptly at 1:00 p.m. and will end at 12:00 noon on Friday July 23rd.

A block of rooms has been set aside under Forest Windbreak Training at the Comfort Inn, 2200 East Hwy 12, in Willmar, MN. Call the Willmar Comfort Inn at (320) 231-2601 prior to July 12th for room reservations.

Each participant needs to come prepared for classroom and field work. Dress casually and bring appropriate gear for the field (hiking boots, bug spray, sunscreen, rain gear, etc.).

The Monday evening meal and box lunches for the Tuesday thru Thursday field trips will be prepared by the catering service at the college. NRCS employees will need to deduct all provided meals from their travel vouchers. SWCD Employees will need to cover the cost of their own travel and meals provided by the college (\$35.25) per person.

Attached is a list of participants for this course, if you cannot attend please contact your NRCS Area Office immediately.

WILLIAM HUNT
State Conservationist

Attachment

Distribution: AO
Participants
Instructors

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