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Transmitted via email

August 9, 2004

MINNESOTA BULLETIN NO. 300-4-42

SUBJECT: LTP – EQIP CONTRACTS WITH 2003 PRIVATE TSP

Purpose. Process for modifying EQIP with TSP to add 2nd year TSP funds.

Expiration Date. September 30, 2004.

Action Requested by September 7, 2004

This bulletin applies ONLY to those EQIP contracts that obligated Technical Assistance (TA) funds for private sector TSPs in 2003. Guidance for obligating 2004 TA funds in new 2004 EQIP contracts will be forthcoming, subject to the anticipated release of Protracts functions.

EQIP contracts with private sector TSPs for Nutrient Management (590) or Pest Management (595) are high priority contracts to have additional TA funds obligated for 2nd year applications of those incentive practices. Based on the field response to earlier requests, the attached list indicates those 2003 obligations that may be modified to add additional TA funds for 2nd year application. If a 2003 contract appearing on the attached list no longer requires TSP funds, then those funds will be reallocated by the state office. Notify Sid Cornelius at the state office of these situations.

Contracts not shown on the list are still authorized to be paid their 2003 obligations but are not authorized for 2004 private sector TSP funding.

Use the same or fewer acres as obligated in 2003. The original acres obligated in 2003 may not be increased. Use the following rates as provided in 2003 to determine the TA obligation:

- Pest Management (595) – DO NOT use the NTE calculator to determine the practice cost. The NTE rate for all time teams, and all combined practice components, and all quantities of acres is \$4.25 per acre. This entire payment will be shown as one line item on the CCC-1200 using the EQIP 911 code.
- Subsequent (2nd or 3rd) Year Nutrient Management With Manure (590) - DO NOT use the NTE calculator to determine the practice cost. The NTE rate for all time teams, and all 3 practice components, and all quantities of acres is \$4.50 per acre. This entire payment will be shown as one line item on the CCC-1200 using the EQIP 911 code.
- Subsequent (2nd or 3rd) Year Nutrient Management Without Manure (590) - DO NOT use the NTE calculator to determine the practice cost. The NTE rate for all time teams, and all 3 practice components, and all quantities of acres is \$2.75 per acre. This entire payment will be shown as one line item on the CCC-1200 using the EQIP 911 code.

How to record the TA obligation: All offices should follow these procedures to record the modification to the EQIP contract. See the attached example.

1. Add a new Contract Item Number (CIN) for each practices (i.e. use 2 CINs if both 590 and 595 are being applied). In Item 9a (page 2) of the CCC-1200 add a new CIN for the next year of the practice. Assign the Item Number, record the practice code and what FA practice the TA is related to, for

example: “technical assistance for nutrient mgt 2nd year.” Record the Service Life, the Planned Amount, the Cost/Unit, the Cost Share %, and schedule the payment for the year the practice will be implemented. If the first year is crop year 2004, then the second payment should be scheduled for 2005.

2. Make pen-and-ink corrections to the dollar totals under block 9b on page 3. Add the dollars to the 2005 column and adjust the totals.
3. The DC and the participant sign and date below block 11 on page 3, to indicate approval of the modification.
4. Log the modification of the Contract Modification section, page 4.
5. The original of these 3 pages must be provided to the state office.

The deadline for all 2003 EQIP contracts with TSP TA funds to be modified and received in the state office is September 7, 2004.

Direct questions on this bulletin to Tim Koehler, ASTC at 651-602-7857.

/s/

WILLIAM HUNT
State Conservationist

Attachments

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