

United States Department of Agriculture



Natural Resources Conservation Service
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To Be Sent Via Electronic Mail

July 8, 2004

MINNESOTA BULLETIN NO. 300-4-35

SUBJECT: LTP – EQIP – REVIEW AND REVISION OF CONTRACTS

Purpose. To forward national memo regarding status reviews of EQIP contracts.

Expiration Date. September 30, 2004.

Action required by August 1, 2004

Attached is a National memo regarding status reviews of active EQIP contracts. Routine follow-up and file documentation will provide sufficient status review for those contracts that are in compliance. Where the provisions of the contract are not being followed, form NRCS-LTP-13 should be used to document the findings.

Contract summary information stored in the FSA System 36 will be utilized. Contact the local FSA office and request these three reports from the Conservation CCC-1200 Reports/Form Menu:

- Report #2. CCC-1200 Status Report
- Report #3. CCC-1200 Technical Practice Status Report
- Report #6. CCC-1200 Contracts Expiring this FY Report

Particular emphasis should be given to contracts scheduled to expire this year. EQIP contracts should not expire before all practices have been completed. By August 1st offices should take actions as per the National memo.

Questions should be directed to your Assistant State Conservationist (FO) or through the area to Tim Koehler, Assistant State Conservationist.

/s/ Tim Koehler acting for
WILLIAM HUNT
State Conservationist

Attachment

DIST: AC
DC
ARC
EQIP State Office Team