



Natural Resources Conservation Service
375 Jackson Street, Suite 600
St. Paul, MN 55101-1854

Phone: 651-602-7900 Fax: 651-602-7914

Transmitted via email

June 25, 2004

MINNESOTA BULLETIN NO. 300-4-31

SUBJECT: LTP – TECHNICAL SERVICE PROVIDERS (TSP)

Purpose. To provide timelines and action for 2003 TSP Contracts and Contribution Agreements.

Expiration Date. September 30, 2004.

Action Requested by September 1, 2004

In 2003 MN-NRCS entered into contracts with producers to provide technical assistance to implement practices through the EQIP and Contribution Agreements with SWCD's and others. It is imperative that field offices with Technical Service Providers (TSP) contracts and agreements contact those producers and partners to determine the current status. Once the status is determined, appropriate actions need to be performed by September 1, 2004.

Some of these actions could include: processing applicable payments, preparing modifications, or cancelling contracts if TSP funds are no longer needed.

As previously stated, all 2003 TSP funded work was to have been started in FY 2003 and completed and paid for in 2004. If work can not be completed in FY 2004, contracts or agreements may need to be canceled or in some instances may be extended. If extensions are needed, inform your ASTC (FO) of the reasons for the extension and forward to Steve Muyskens at the state office for consideration.

Questions related to this bulletin should be directed to your respective ASTC (FO) or through your Area to Tim Koehler, ASTC.

/s/

WILLIAM HUNT
State Conservationist

Dist: AC
SAO
CS
FO
SO EQIP Committee