



Natural  
Resources  
Conservation  
Service

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Transmitted via email

October 1, 2003

MINNESOTA BULLETIN NO. 120-4-2

SUBJECT: ADS - VEHICLE MANAGEMENT

Purpose. To request an Annual Visual Safety Checklist Report

Expiration Date. September 30, 2004

### **ACTION REQUIRED BY NOVEMBER 17, 2003**

Mandatory Annual Motor Vehicle Mechanical Inspections were eliminated sometime ago, however, the operator can still request a mechanical inspection anytime he or she believes an unsafe condition exists.

Offices are now required to perform an annual inspection using form MN-ADS-12. The inspection can be performed by anyone, except the driver of the vehicle. A copy of the vehicle checklist should be kept with vehicle records and the original sent to ADS through your area office. For record purposes, it is important that the date and signature be completed.

Questions may be directed to Laurie Otte, Management Services Specialist.

WILLIAM HUNT  
State Conservationist

DIST: AO