

United States Department of Agriculture



Natural Resources Conservation Service
375 Jackson Street, Suite 600
St. Paul, MN 55101-1854

Phone: (651) 602-7900
FAX: (651) 602-7914

Transmitted via Email

September 17, 2004

MINNESOTA BULLETIN NO. 120-4-16

SUBJECT: ADS - SPACE MANAGEMENT – Handicapped Accessibility Report

Purpose. To request a Handicapped Accessibility Report.

Expiration Date. September 30, 2005.

Report Due October 25, 2004

Under separate cover each office has or will be receiving a package with a memorandum from the Director of the Civil Rights Division at National Headquarters. The package contains the Uniform Federal Accessibility Standards (UFAS), the Civil Rights Compliance Review Guide and an Accessibility Checklist.

Each office is to complete the Accessibility Checklist and submit it to their respective area office by October 25, 2004. Area Offices will submit all reports to Laurie Otte, Management Services Specialist by October 29, 2004.

WILLIAM HUNT
State Conservationist

DIST: AE